

TERMS AND CONDITIONS OF REGISTRATION

1. THE OBJECTIVES OF REGISTRATION OF SITE INVESTIGATION SUPERVISORS

- (a) To establish a list of Registered Site Investigation Supervisors for accreditation of site investigation companies.
- (b) To set an acceptable standard of competence for Site Investigation Supervisors working in the construction industry.

2. REGISTER OF REGISTERED SITE INVESTIGATION SUPERVISORS

The register of Registered Site Investigation Supervisors established and maintained by the Geotechnical Society of Singapore (GeoSS) is to serve the needs of the construction industry in having suitably qualified and competent site investigation supervisors. The Registered Site Investigation Supervisor on the register will satisfy one of stipulated requirements for accreditation of site Investigation Company by SPRING Singapore.

Generally, registration will be granted to applicant who satisfies the requirements of passing the prescribed examinations of Site Investigation Site Supervisor Course conducted by the BCA Academy/ LTA or any organisation/institution approved by GeoSS, having a minimum one year of relevant experience and having a minimum academic qualification of an engineering diploma or a degree in civil engineering/geology. Site supervisor, who does not have a diploma or degree, but with more than 5 years of relevant experience may be granted registration on a case-to-case basis.

3. REGISTRATION COMMITTEE

GeoSS will appoint a Registration Committee to oversee the registration process. The Registration Committee is not bound to accept any application notwithstanding that the applicant may have complied with minimum requirements stated in this document. The committee reserves the right in rejecting any application which it deems not suitable for registration without giving any reason for rejection.

4. APPLICATION FOR REGISTRATION

Application for registration shall be made with following documents:

- a. Fully completed application form*
- b. PE certified true copy of education qualification and mark sheets / official notarial transcripts (original and English translation, if applicable).*
- c. PE certified true copy of the Certificate of Site Investigation Supervisor Course conducted by BCA Academy or Land Transport Authority
- d. Application fee of \$20 (non-refundable)
- e. Registration fee of \$120 for 2 calendar years

- * Notes: (a) For holder of a diploma in Civil Engineering/Geology, with at least one year of experience as site investigation site supervisor is required.
(b) For applicant without diploma or degree, a minimum of 5 years experience as site supervisor is required.

5. SUBMISSION OF DOCUMENTS FOR APPLICATION

The hardcopy application form and all related documents are to be submitted to:

Geotechnical Society of Singapore
c/o, Globewerks International Pte Ltd
22 Sin Ming Ln, #03-85 Midview City
Singapore 573969

Attn: Registration Committee of Registered SI Supervisors

6. REFERENCES AND SUPPORTING DOCUMENTS

References may be requested by the Registration Committee of GeoSS from employer or professional engineers who have supervised the works of the applicant. In submitting the application form, the applicant authorises the Registration Committee to make any enquiry relating to his application.

Applicant may be requested to produce further supporting documents by the Registration Committee and the applicant has to produce such documents within 7 working days, failing which the application will be rejected.

The applicant may be required to attend an interview.

7. PAYMENT OF FEES

Application shall be accompanied with payment of application and registration fees. The application fee is \$20 and is not refundable. The registration fee is \$120, which will be refunded if the application is not successful. Payment of fees shall be in crossed cheque made payable to Geotechnical Society of Singapore with full name of applicant written clearly on the reverse side of the cheque.

8. CERTIFICATE OF REGISTRATION

Upon successful registration, a certificate of registration will be issued with a validity period of registration for two calendar years.

9. RENEWAL OF REGISTRATION

Renewal of registration can be made before expiry period of registration. If no renewal is made upon expiry of registration period, the registrant will be removed from the registry. Application for renewal of registration shall be made with the following documents:

- a. Renewal form
- b. Update on personal particulars and work experience
- c. Proof of attendance of at least 10 hours of training or courses conducted by government agencies, approved institutions and professional organisations.

10. SUSPENSION OR CANCELLATION OF REGISTRATION

Registration Committee may at its sole discretion suspend or cancel the registration without stating any reason if the registrant has committed any criminal offence, contravene any Building Control Act/Regulations or involved in any criminal activities or misconduct.

11. DISCLAIMER

The registration of any individual under this scheme shall not be taken as endorsement or acceptance of the individual's competency or performance. The Registration Committee and GeoSS expressly disclaim any liability arising out of or in connection with reliance or otherwise on the registration of any individual.